

Oregon Academy Consumer Protection Coordinator Position Description

Elected or Appointed:	Appointed
Reporting Relationship:	President
Position Duration:	3-year term (recommended), with possibility of reappointment for an additional 3-year term
Voting/Non-voting:	Non-voting

Position Purpose:

This position is an integral part of the affiliate public policy panel responsible for keeping the affiliate informed about consumer protection issues and monitoring the activities of state licensure, certification, or regulatory boards.

Note: In Oregon, RDNs have optional Licensure.

Responsibilities of the position:

- Monitor consumer protection issues and their impact on the affiliate's licensure statute and related issues, in collaboration with the State Policy Representative and the State Regulatory Specialist, through State Track and other resources.
- Keep board informed of current consumer protection issues in the state, including licensure board activities and licensure sunset dates (the proposed date for the expiration of the current statute and the development of the revised statute).
- Participate in Academy consumer protection issues meetings and webinars.
- As a member of the affiliate public policy panel, communicate with the panel on consumer protection and licensure issues impacting the profession.
- Develop a plan to assure that dietitians and consumers know how to, and can easily report statute violations (e.g., evidence of harm) as well as success and effectiveness stories of RDNs.
- Monitor frequency of licensure board meetings, attend the licensure board meetings and monitor RDN licensure board member attendance.
- Promote Oregon dietitian licensure
- Serve as a resource for the affiliate on the state dietetics licensure/certification statute and regulations.
- Assist with the dissemination of the Academy's consumer protection and licensure messaging and communications.
- Provide testimony (as needed) on behalf of the affiliate at licensure related public hearings.
- Ensuring that the affiliate has an up-to-date compendium of current statutes and rules that impact dietetics practice, including scope of practice, facility and program requirements and any other document that defines the requirements and responsibilities for dietitians in your state.

Reports and Deadlines:

- Submits reports to public policy panel and affiliate board as needed.
- Provides input for sunset preparation at least 18 months prior to sunset.
- Provides affiliate board with status on licensure board terms of office approximately one year prior to term expirations.

Time Spent In Activities:

About 3-4 hours per month in addition to meetings, with additional time during the Consumer Protection and Licensure Summit and Academy Nutrition and Advocacy Summit.

Materials to Be Passed On to Successor:

- Current licensure statute and regulations
- Licensure board meeting minutes and reports